

TESDA TARLAC PROVINCIAL OFFICE Annual Procurement Plan for FY 2021

| Code (PAP) | Procurement Project | PMO/ End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Project) |
|------------|--|---------------|---|-----------------------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
| | | | | | Advertisement/ Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 5020402000 | Electricity services | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 120,000.00 | 120,000.00 | | monthly consumption of electricity |
| 5020399000 | Petroleum, oil and lubricants | PO | YES | Shopping | Jan - Dec | N/A | Jan - Dec | Jan-Dec | GoP | 240,000.00 | 240,000.00 | | supply of petroleum, oil, lubricants and the like for use in 1 official vehicle |
| 5020399000 | Common use supplies and equipment available at Procurement Service | PO | YES | NP-53.5 Agency-to-Agency | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 500,000.00 | 500,000.00 | | common use supplies and equipment available at Procurement Service |
| 5021103000 | Other Professional services | PO | YES | NP-53.9 - Small Value Procurement | Jan-Dec | N/A | Jan-Dec | Jan-Dec | GoP | 1,000,000.00 | 1,000,000.00 | | Hiring of professionals/consultants as the need arises |
| 5020399000 | Common use supplies and equipment not available at Procurement Service | PO | YES | Shopping | Jan-Dec | N/A | Jan-Dec | Jan-Dec | GoP | 500,000.00 | 500,000.00 | | Regularly purchase supplies and materials for training programs not available at the PS |
| 5020402001 | Telephone - mobile | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 100,000.00 | 100,000.00 | | subscription for 4 units post-paid plan |
| 5021304001 | Repair and maintenance of office facilities and buildings. | PO | YES | Shopping/Small Value Procurement | Jan-Dec | N/A | Jan-Dec | Jan-Dec | GoP | 500,000.00 | 500,000.00 | | for 6 qualifications and building |
| 5021305002 | Repair of office equipment | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 100,000.00 | 100,000.00 | | preventive maintenance and repair of office equipment as the need arises |
| 5021305003 | Repair of ICT equipment | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 150,000.00 | 150,000.00 | | preventive maintenance and repair of ICT equipment as the need arises |
| 5021306001 | Repair and maintenance of motor vehicles | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 300,000.00 | 300,000.00 | | preventive maintenance and repair of office vehicle as the need arises |
| 5021307000 | Repair of furniture and fixtures | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 50,000.00 | 50,000.00 | | repair of office furniture and fixtures as the need arises |
| 5021203000 | Procurement of Security services | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 850,000.00 | 850,000.00 | | payment of services of 3 security guards provided by agency with existing contract |
| 5021101000 | Procurement of Legal services | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 20,000.00 | 20,000.00 | | professional fee for legal services |

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|------------|----------------------------------|----|-----|-----------------------------------|---------|-----|-----------|-----------|-----|------------|------------|--|--|
| 5021102000 | Procurement of Auditing services | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 30,000.00 | 30,000.00 | | professional fee for auditing services |
| 5029999000 | Catering services | PO | YES | Shopping | Jan-Dec | N/A | Jan-Dec | Jan-Dec | GoP | 300,000.00 | 300,000.00 | | catering for various meetings/forums/trainings and workshops |
| 5029901000 | Advertising | PO | YES | NP-53.9 - Small Value Procurement | Jan-Dec | N/A | Jan-Dec | Jan-Dec | GoP | 50,000.00 | 50,000.00 | | promotional activities/advertisements / advocacy |
| 5029902000 | Printing of Test packages | PO | YES | NP-53.9 - Small Value Procurement | Jan-Dec | N/A | Jan-Dec | Jan-Dec | GoP | 150,000.00 | 150,000.00 | | Printing of competency assessment tool |
| 5029902000 | Procurement of Security Paper | PO | YES | NP-53.9 - Small Value Procurement | Jan-Dec | N/A | Jan-Dec | Jan-Dec | GoP | 875,000.00 | 875,000.00 | | Printing of NCs and COCs |
| 5029999001 | Website | PO | YES | Direct Contracting | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 60,000.00 | 60,000.00 | | maintenance of website |
| 5021102000 | Staff Development | PO | YES | NP-53.9 - Small Value Procurement | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 350,000.00 | 350,000.00 | | Skills Upgrading of staff |
| 5021102000 | Community-Based Training | PO | YES | NP-53.9 - Small Value Procurement | N/A | N/A | Jan-Dec | Jan-Dec | GoP | 50,000.00 | 50,000.00 | | payment of training supplies and trainors honoraria |
| 5021503000 | Insurance expenses/bonds | PO | YES | NP-53.5 Agency-to-Agency | N/A | N/A | Jan/March | Jan/March | GoP | 50,000.00 | 50,000.00 | | registration and renewal of insurance of office vehicle / bond of accountable officers |

Prepared by:

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Admin. Assistant III/Property/ Supply Officer

Certified Correct:

NEILA S. ALIBUYOG
Administrative Officer V

Funds Available:

CARLINE CHLOREM B. CANLAS
Administrative Officer IV

Approved:

ENGR. JOHN B. ADAWEY
Provincial Director